

## **Staffing Committee – 22<sup>nd</sup> July 2021**

### **Delegated Authority Actions**

In the interests of transparency, the Council has created a temporary process to retain all the elements of good governance including publically accessible meetings, and Councillor debate resulting in majority agreement. The majority agreement will be recorded and published as a recommendation for the Town Clerk to action under emergency delegated authority.

#### **PRESENT**

Councillors: Boddington, Ginger, Lyle, Perks, Pote, Waite

Apologies: Councillors Garner and Gill

Staff:

#### **DECLARATIONS OF INTEREST**

##### Disclosable Pecuniary Interests

None

##### Conflicts of Interest

None

##### Personal Interests

None

#### **PUBLIC OPEN SESSION (15 minutes)**

There were no members of the public present.

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<b>Delegated Authority No.</b>	<b><u>Recommendation</u></b>	<b>Action</b>	<b>Status</b>	<b>Date</b>
<b>DA/ST/22/07/21/01</b>	<b><u>MINUTES</u></b> <b><u>RECOMMENDED (Unanimous) DL/RP</u></b>  It was noted that the minutes will be carried over until next legally constituted Committee meeting	Minutes to go to the next legal meeting.		
<b>DA/ST/22/07/21/02</b>	<b><u>EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960)</u></b> <b><u>RECOMMENDED (unanimous) DL/RP</u></b>  That the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.			

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<p><b>DA/ST/22/ 07/21/03</b></p>	<p><b><u>PHOTOGRAPH SLIDESHOW</u></b></p> <p><b><u>RECOMMENDED</u> (unanimous) GP/DL</b></p> <p>That the Town Clerk liaises with media suppliers to produce a generic photograph slide show, to highlight the services of the Town Council to be used for recruitment and publicity.</p>	<p>Discussions with media suppliers.</p>	<p>Pending</p>	
<p><b>DA/ST/22/ 07/21/04</b></p>	<p><b><u>RECRUITMENT FOR THE POST OF DLF ASSISTANT GROUNDS PERSON/MARKET ASSISTANT</u></b></p> <p><b><u>RECOMMENDED</u> (unanimous) DL/GP</b></p> <p>That the documents 8a-8h inclusively are approved.</p>	<p>Adverts to be sent to the press no later than the 27/7/21.</p> <p>Application packs to be advertised as per standard protocol.</p>	<p>Complete</p> <p>Complete</p>	<p>27/07/21</p> <p>29/07/21</p>
<p><b>DA/ST/22/ 07/21/04</b></p>	<p><b><u>RECRUITMENT FOR THE POST OF DLF ASSISTANT GROUNDS PERSON</u></b></p> <p><b><u>RECOMMENDED</u> (unanimous) DL/RP</b></p>	<p>Adverts to be sent to the press no later than the 27/7/21.</p>	<p>Complete</p>	<p>27/07/21</p>

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	That the documents in 9a-9f inclusively are approved.	Application packs to be advertised as per standard protocol	Complete	29/07/21
<b>DA/ST/22/07/21/05</b>	<p><b><u>STAFFING LEVELS</u></b></p> <p><b><u>RECOMMENDED</u></b> (unanimous) DL/RP</p> <p>To note the responses to the questions and that the matter will be revisited when the Town Council has a full compliment of staff.</p>	To come back to a future meeting.		
<b>DA/ST/22/07/21/06</b>	<p><b><u>INCREMENT REPORT</u></b></p> <p><b><u>RECOMMENDED</u></b> (unanimous) DL/AB</p> <p>To adopt the increment report.</p>			

The meeting closed at 10.08 am.